**COVID-19 Safety Plan**

Effective 17 July 2020 based on information made available from NSW Government 16 July

**Community sporting competitions and full training activities**

We’ve developed this COVID-19 Safety Plan to help you create and maintain a safe environment for you, your workers, volunteers and visitors.

Complete this plan in consultation with your workers and volunteers then share it with them. This will help slow the spread of COVID-19 and reassure your visitors that they can safely participate in activities. You may need to update the plan in the future, as restrictions and advice changes.

Organisations must follow the current COVID-19 Public Health Orders and manage risks to staff and other people in accordance with Work Health and Safety laws. For more information and specific advice for your industry go to [www.nsw.gov.au](http://www.nsw.gov.au)

Association and clubs should have COVID-19 Safety Coordinators in place who should ideally be responsible for the completion, review and upkeep of this document.

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| ORGANISATION DETAILS | |
| **Organisation name**: | FDAS NETBALL CLUB |
| **Plan completed by**: | ANDREW RUSSELL – FDAS SECRETARY |
| **In alignment with:** | **The Return to Play Guidelines developed by Netball NSW** |

**REQUIREMENTS FOR ORGANISATIONS**

Requirements for your organisation and the actions you will put in place to keep your participants, volunteers and workers safe.

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| **REQUIREMENTS** | **ACTIONS** |
| **Wellbeing of staff and visitors** | |
| **Exclude staff, volunteers, parents/carers and participants who are unwell:** | Before participating in any netball activity, FDAS has advised all players, team officials, parents/carers and other club members they must not attend training or matches, if in the past 14 days if they have:   * been unwell or had any ﬂu-like symptoms, or * been in contact with a known or suspected case of COVID-19, or * any sudden loss of smell or loss of taste, or * are at a high risk from a health perspective, including the elderly and those with pre-existing medical heath conditions.   We have advised that they should check the NSW Government websites for advice regarding the full list of symptoms associated with COVID-19 infection and known hotspots:  <https://www.nsw.gov.au/covid-19/symptoms-and-testing>  <https://www.nsw.gov.au/covid-19/latest-news-and-updates#latest-covid-19-case-locations-in-nsw> |
| **Ensure processes are in place to exclude participants (including spectators and officials) if they have visited Victoria in the 14 days prior.** | FDAS will regularly communicate to our members - that any players, team officials, parents/careers and other Association or Club members **must not attend** training or matches, if they have visited Victoria in the past 14 days.  This will be done through a combination of emails, direct communication (ie Team App etc) and social media. |
| **Ensure processes are in place to exclude participants (including spectators and officials) if they have attended any of the reported case locations listed on the NSW Health website (nsw.gov.au/covid-19/latest-news-and-updates).** | FDAS will regularly communicate to our members - that any players, team officials, parents/careers and other Association or Club members **must not attend** training or matches, if they have attended a reported case location.  We will encourage everyone attending the venue to view the NSW Health website prior to attending to double-check the latest case locations at:  <https://www.nsw.gov.au/covid-19/latest-news-and-updates>  <https://www.nsw.gov.au/covid-19/latest-news-and-updates#latest-covid-19-case-locations-in-nsw>  This will be done through a combination of emails, direct communication (ie Team App etc) and social media. |
| **Take all reasonable steps to minimise the number of spectators attending community sport events.** | FDAS has distributed to all members and posted on our website and social media the IWSNA COVID Safety Plan with detailed instructions on spectator numbers allowed. To comply FDAS has requested all teams list the attendees for each team, this includes players, spectators and officials.  This will be done through a combination of emails, direct communication (ie Team App etc) and social media. |
| **If sufficient numbers to field teams cannot be achieved, prioritise delaying the event rather than substituting with people from other teams or from the community.** | We will promote and communicate the importance of the wellbeing of our members and have will support the decision to forfeit games where teams are forced to borrow players from other teams to be able to field a full team.  IWSNA has amended their rules this season to conform with these requirements. |
| **Make staff aware of their leave entitlements if they are sick or required to self-isolate.** | Whilst our club’s workforce are volunteers, we have made them aware of the above-mentioned symptoms and stipulated that they should stay away from the club and/or club duties and self-isolate in the event that they experience any symptoms. |
| **Display conditions of entry (website, social media, venue entry):** | FDAS has distributed to all members and posted on our website and social media the IWSNA COVID Safety Plan with detailed instructions on conditions of entry to Cintra Park for training and competition games.  In conjunction with our state governing body, Netball NSW, our Association IWSNA have developed and promoted amongst our members and stakeholders, a range of resources on COVID-19. These can be downloaded [here](https://nsw.netball.com.au/covid-19-toolkit). |

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| **Wellbeing of staff and visitors** | |
| **If hiring the facility, consult with the owners/operators to address these requirements to understand what measures may already be in place:** | FDAS have to date, and will continue to liaise and work with our venue owners - e.g. Local Councils, schools (public/private), or private owners to comply with any specific requirements they may have.  We have determined physical distancing protocols to be used within shared facility spaces (e.g. canteen, change rooms, toilets, spectator viewing areas, entrance foyers, corridors and club house/rooms), and where appropriate, IWSNA have clearly marked with tape and/or signage.  We have and will continue to encourage individuals to be respectful of shared space, minimise time spent in these areas and observe physical distancing measures. |
| **Ensure COVID-19 Safety Plans are in place, where relevant, for:**  **• Swimming pools**  **• Gyms**  **• Restaurants and cafes** | For the purposes of this document, we do not have venues or operations listed. |

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| **REQUIREMENTS** | | **ACTIONS** |
| **Physical distancing** | | |
| **Ensure the number of people in a facility does not exceed one person per 4 square metres (excluding staff) to a maximum of 500 people:** | FDAS has distributed to all members and posted on our website and social media the IWSNA COVID Safety plan which details the number of players, team officials and specators allowed at competition games.  FDAS has distributed to all members and posted on our website and social media the current Netball NSW training guidelines which details the number of players, team officials and specators allowed at training. We have communicated the need to continue to use social distancing protocols at all games and training sessions.  FDAS has implemented safe drop off and pick up procedures for our players and parents on training nights. | |
| **Minimise co-mingling of participants from different matches and timeslots where possible:** | FDAS has distributed to all members and posted on our website and social media the IWSNA COVID Safety plan which details the new spaced out playing times along with court sections and entry and exit points. | |
| **Ensure any spectators comply with 1.5 metres physical distancing where practical, such as through staggered seating. People who live in the same household are not required to distance. Have strategies in place to prevent spectators from different matches and timeslots co-mingling.** | Parents/spectators may attend matches.  FDAS will take the necessary precautions to minimise the risk of transmission including the dispersion of spectators around the perimeter of the court and across a range of viewing areas.  We will encourage players and spectators to leave the facility as soon as possible following the conclusion of their training/matches. | |
| **Have strategies in place to manage gatherings that may occur immediately outside the premises, such as with drop off and pick up zones or staggered start/finish times:** | FDAS has implemented safe drop off and pick up procedures for our players and parents on training nights and all members will comply with the IWSNA COVID Safety Plan which details rules relating to entry, exit and attendance at Cintra Park.  Match times have been modified by IWSNA to allow sufficient time for exiting after game finishes and entry before next timeslot starts. | |
| **Reduce crowding wherever possible and promote physical distancing with markers on the floor:** | Does not apply to FDAS as such but we have distributed to all members and posted on our website and social media the IWSNA COVID Safety plan which addresses this issue. | |
| **Assess the safe capacity of communal facilities such as showers, change rooms and lockers. Communicate this at their entrance and have strategies in place to reduce crowding and promote physical distancing:** | Does not apply to FDAS as such but we have distributed to all members and posted on our website and social media the IWSNA COVID Safety plan which addresses this issue. | |
| **Where practical, stagger the use of communal facilities. Strongly encourage participants to shower/change at home where possible:** | Does not apply to FDAS as such but we have distributed to all members and posted on our website and social media the IWSNA COVID Safety plan which addresses this issue.  FDAS will encourage all participants to shower/change at home where possible. | |
| **Use telephone or video platforms for essential staff meetings where practical:** | When appropriate, FDAS will conduct Executive meetings via virtual meeting platforms such as Zoom, Facetime, Teams and so on, in place of face- to-face meetings. If we need to meet face to face, we will keep the time to a minimum, implement social distancing requirements by ensuring maximum room allowances are not exceeded and ask participants sit more than 1.5m apart. | |
| **Review regular business deliveries and request contactless delivery and invoicing where practical:** | FDAS has a safe venue for deliveries from our suppliers. | |

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| **REQUIREMENTS** | | **ACTIONS** |
| **Hygiene and Cleaning** | | |
| **Adopt good hand hygiene practices:** | FDAS has supplied all teams with hand sanitiser to be used regulary ( before, during and after ) training and games.  Further we will:   * Promote and provide hand washing guidance to all members ([http://www.who.int/gpsc/clean\_hands\_protection/en /](http://www.who.int/gpsc/clean_hands_protection/en%20/) ); * Promote regular and thorough hand washing by volunteers and participants; * Provide sanitising hand rub within the venue and refill regularly; * Replace/refill soap in toilets regularly; * Place bins around the venue. | |
| **Ensure hand sanitiser is accessible at the venue entry and throughout the facility or ground:** | FDAS has supplied all teams with hand sanitiser to be used regulary ( before, during and after ) training and games.  FDAS has distributed to all members and posted on our website and social media the IWSNA COVID Safety plan which addresses this issue. | |
| **Ensure bathrooms are well stocked with hand soap and paper towels:** | Does not apply to FDAS as such but we have distributed to all members and posted on our website and social media the IWSNA COVID Safety plan which addresses this issue. | |
| **Provide visual aids above hand wash basins to support effective hand washing:** | Does not apply to FDAS as such but we have distributed to all members and posted on our website and social media the IWSNA COVID Safety plan which addresses this issue. | |
| **Encourage participants to bring their own water bottle, snacks/orange slices and sweat towels. Avoid shared food and drinks:** | FDAS will communicate to all memberss the importance of not sharing any food or drinks. We have asked all players to distance their personal items from other team members. | |
| **Ensure processes are in place to launder shared uniform items after use, such as bibs or jerseys:** | FDAS has asked all players to be responsible for the cleaning of their own playing and training uniform and has asked out team coaches to wash the playing patches and training bibs weekly.  We have provided extra sets of playing patches and training bibs to limit contact. | |
| **Clean frequently used indoor hard surface areas, including children’s play areas, at least daily; first with detergent and water, and then disinfectant:** | Does not apply to FDAS as such but we have distributed to all members and posted on our website and social media the IWSNA COVID Safety plan which addresses this issue. | |
| **Clean frequently touched areas and surfaces, including in communal facilities, several times per day:** | Does not apply to FDAS as such but we have distributed to all members and posted on our website and social media the IWSNA COVID Safety plan which addresses this issue. | |
| **Clean areas used for high intensity sports with detergent and disinfectant after each use:** | Does not apply to FDAS as such but we have distributed to all members and posted on our website and social media the IWSNA COVID Safety plan which addresses this issue. | |
| **Reduce sharing of equipment where practical and ensure these are cleaned with detergent and disinfectant between use:** | FDAS has asked all team coaches to be responsible for the cleaning of their own playing and training equipment and has asked out team coaches to wash the playing patches and training bibs weekly.  We have provided extra sets of playing patches and training bibs to limit contact.  Shared equipment (particularly netball and bibs) will be rotated or washed and wiped with antibacterial wipes or alcohol-based sanitiser prior to each match and training session. | |
| **Ensure there is accessible detergent/disinfectant and gloves for visitors to use, should they wish:** | Does not apply to FDAS as such but we have distributed to all members and posted on our website and social media the IWSNA COVID Safety plan which addresses this issue. | |
| **Disinfectant solutions need to be maintained at an appropriate strength and used in accordance with the manufacturers’ instructions:** | We will store sanitisers, disinfectant solutions and detergents appropriately and use in accordance with the manufacturer’s instructions. | |
| **Staff are to wear gloves when cleaning and wash hands thoroughly before and after with soap and water:** | Does not apply to FDAS as such but we have distributed to all members and posted on our website and social media the IWSNA COVID Safety plan which addresses this issue. | |
| **Encourage contactless payment options:** | The FDAS website can be used to purchase all necessary items. | |

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| **REQUIREMENTS** | | **ACTIONS** |
| **Record Keeping** | | |
| **Keep a record of name and a mobile number or email address for all staff, volunteers, participants, spectators and contractors attending community sports activities for a period of at least 28 days. Ensure records are used only for the purposes of tracing COVID-19 infections and are stored confidentially and securely:** | All players, coaches, team officials, technical officials and volunteers are required to register and provide contact details through Netball Australia’s National online registration system - MyNetball.  FDAS has requested all teams keep a record of all team players, officials and spectators at each game to aid contact tracing.  For the purposes of contact tracing, accompanying parents/spectators will be able to be contacted through the relevant players’ mandatory online registration and FDAS member contact lists.  We have encouraged all participants to download the COVIDSafe App. | |
| **Make your staff and volunteers aware of the COVIDSafe app and its benefits to support contact tracing if required:** | So as to further aid the fight against COVID-19, Netball NSW supports the Australian Government’s COVIDSafe app and has strongly encouraged all members of the netball community to get behind this initiative.  We have encouraged members of our club to download the app from the Apple App store and Google Play. | |
| **Cooperate with NSW Health if contacted in relation to a positive case of COVID-19 at your workplace, and notify SafeWork NSW on**  **13 10 50:** | We commit to cooperate fully with NSW Health if contacted in relation to a positive case of COVID-19 and notify SafeWork NSW on 13 10 50. | |